

INSTALLATION DATE: _____ DAY: _____ TIME: _____

DATE OF REMOVAL: _____ DAY: _____ TIME: _____

GROUP NAME: _____

EVENT NAME: _____

EVENT ROOM: _____

CONTACT NAME: _____

PHONE: _____ EMAIL: _____

CHARGE TO: ROOM NO./POSTING MASTER: _____

CREDIT CARD: TYPE: _____ NO.: _____ EXP: _____

LOCATION IN ROOM:

- REGISTRATION DESK - BACK FRONT
 FOYER/CORRIDOR BACK OF ROOM HEAD TABLE
 EXHIBIT BOOTH - BOOTH #: _____

GRAND | HYATT

1000 H Street, NW

Washington, DC 20001

Hotel Contact: Emmanuel Abiodun

Alesha Wilson

Phone: 202-637-4945

Fax: 202-637-4797

Email:

emmanuel.abiodun@hyatt.com

Email: alesha.wilson@hyatt.com

INTERNET REQUEST FORM

SERVICE/EQUIPMENT	LINES/DEVICES	DAYS	DAILY RATE PER LINE/DEVICE	INSTALLATION FEE	SUBTOTAL**
Hard Wired Internet			\$195.00	\$500.00	
Wireless Internet (as specified below)				N/A	
				TOTAL	

PREMIUM INTERNET SERVICES:

- Static/Public IP Address* Virtual Private Network* Dedicated Bandwidth*

*Please consult hotel contact to discuss pricing for these services

Please note: All group premium internet services purchased include a complimentary custom passcode and escalated bandwidth.

Please indicate your preferred custom passcode here: _____

WIRELESS DAILY RATES

Number of Users	Daily Rate		Dedicated Bandwidth- Unlimited Users	
1 – 15 users	\$175 per day		Below 10 MBPS	\$1,250 per day
16 – 30 users	\$325 per day		10 – 25 MBPS	\$2,500 per day
31 – 50 users	\$500 per day		26 – 35 MBPS	\$3,750 per day
			36 – 50 MBPS	\$5,000 per day